

# Agenda

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## Licensing and Registration Sub Committee

Date: **Tuesday 26 November 2013**

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Time: **5.30 pm**

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Place: **Plowman Room - Town Hall**

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For any further information please contact:

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# Licensing and Registration Sub Committee

## Membership

### Chair

### Vice-Chair

<b>Councillor Van Coulter</b>	Barton and Sandhills;
<b>Councillor Gwynneth Royce</b>	St. Margaret's;
<b>Councillor Mary Clarkson</b>	Marston;
<b>Councillor Rae Humberstone</b>	Blackbird Leys;
<b>Councillor Colin Cook</b>	Jericho and Osney;

## **HOW TO OBTAIN AGENDA**

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## AGENDA

### Pages

#### 1 ELECTION OF CHAIR

The Committee will be asked to elect a Chair of the Committee for the remainder of the 2013/14 council year.

#### 2 ELECTION OF VICE-CHAIR

The Committee will be asked to elect a Vice-Chair of the Committee for the remainder of the council year 2013/14.

#### 3 APOLOGIES FOR ABSENCE

The quorum is two Members and substitutes are allowed.

#### 4 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

#### 5 PROCEDURE TO BE FOLLOWED

1 - 6

Guidance is attached

#### 6 BREACH OF STREET TRADING CONSENT CONDITIONS - MR HAROON KHAN

7 - 16

The Head of Environmental Development has submitted a report which details a Street Trading Consent where the street trader has not adhered to the conditions of the Street Trading Policy.

The Sub-Committee is asked to determine what action to take in relation to Mr Haroon Khan's Street Trading Consent, taking into account the details in this report and any representations made at this Sub Committee meeting.

#### 7 APPLICATION FOR 12 MONTH STREET TRADING SITE - MR MULLER

17 - 30

The Head of Environmental Development has submitted a report which seeks determination of an application proposing a new street trading location.

The Sub Committee is requested to determine the application received and decide whether to grant a Street Trading Consent, taking into account the

details in this report and any representations made at this Sub Committee meeting.

## **8 MINUTES**

31 - 34

Minutes of the meeting held on 7<sup>th</sup> October 2013

## **9 MATTERS EXEMPT FROM PUBLICATION**

If the Sub Committee wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for the Sub Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

<sup>1</sup> Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

